

**DASHMESH PUBLIC SCHOOL
VASUNDHRA ENCLAVE
DELHI-96**

DATED :12.09.17

Dear Parents,

In the aftermath of very unfortunate incident that happened in school across the NCR and the resultant angst amongst parents I thought it prudent to write to all of you and assure you that school safety is a matter of paramount importance to us at Dashmesh Public School, Vasundhra Enclave.

The school has specific process and safety system in place. I will enumerate these:-

- 1) Police verification of 100% contractual support staff is undertaken before they are hired and that includes drivers, conductors, catering staff, cleaning staff etc.
- 2) The entire staff members deployed in school premises wear their uniform and carry their ID Card.
- 3) Their attendance is marked daily at the entry gate and their phones are deposited as soon as they enter the school premises.
- 4) The support staff inside the academic block is predominately female
- 5) Each washroom area is under the surveillance of the maids. The male cleaning staff is under the strict supervision of supervisors
- 6) The bus drivers and attendant are restricted to earmarked area i.e outside the academic zone where they stay for the duration of school hours.
- 7) Various guards including one armed guard is deployed at all the entry gate including the basement for the safety and security of students.
- 8) Periodic briefing, trainings and welfare activities for the support staff ensure that they have a sense of belongings and attachment to the school and help develop deep affection for the school and motivation for their work.
- 9) CCTV cameras are installed at each and every corner of the school. Coverage of camera includes entry and exit gates, all classes, corridors and outside area of washroom of school.
- 10) The coverage from CCTV is continuously monitored by our safety and security officer and recording is saved for fifteen days.
- 11) We have full time safety officer Mrs Neelam Teotia whose role is to oversee the safety of children at all times.
- 12) We also have periodic drills like fire disaster and earth quake disaster drills for the students and staff to practice evacuation in the shortest possible time.
- 13) We have sound system in classes for giving any information in case of emergency.
- 14) An out pass system is there for the children who leave the school early due to an emergency.

Our constant efforts is to make our school safe and engaged learning place. I would once again ensure parents that student safety is of utmost importance at Dashmesh Public School.

With reverence for the forces of nature and nurture.

Warm Regards


(Sarita Saxena)
Principal

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OPP. ASHOK NAGAR POLICE STATION
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